

Minutes
Windsor Terrace Board
April 9, 2024

Board Members attending: Susan Rowe, Paul Shea, Frank Sanders, Michelle Vazin, Ed Gil, Mickey McCowen, Barbara Petersen, and Kim Raymer, Property Manager

Call to Order/Minutes

Susan Rowe, President

The Board met at the Bellevue Community Center. With quorum present, Susan called the meeting to order at 6:00 PM. Minutes of the March Board meeting were approved.

Property Management Report:

- A1 has submitted a quote of \$4,915 for the needed porch work at Unit 101. Kim is getting additional quotes to cover not only the work at 101 but also the needed repairs at 105.
- The six pines on the left side of our entrance need to be removed. Kim will get quotes on the work and present in time for budget discussion.

Old Business:

The Board approved reducing the width of the hollies at the right side of the entrance tower to match the current width of the plants on the left.

New Business:

- The Board voted to approve adopting an electronic voting process, conducted by vendor Election Buddy, for our upcoming election in June. We will follow the 2023 process for nominations, sending out the call for nominations on May 1, closing May 22. The election will open May 29, closing on June 7. Election results will be announced at the Annual Meeting on June 11. Residents will be invited to the May 9 Board meeting, at the Community Center, to learn about the new election process and to have the opportunity to ask questions.
- The Board also approved appointing Rosanne Nutkis as Administrator of the process.

Resident Comments:

None presented

The meeting was adjourned @ 7:30 pm.

The next meeting will be **Thursday, May 9**, at the Community Center.

Respectfully submitted, Barbara Petersen, Secretary